

Academic Standards

Purpose:

To provide information for students on the COM's academic standards that include grading, class attendance, tuition and fees, refunds, student promotion, retention, graduation, students' rights and responsibilities, and the filing of grievances and appeals.

Scope:

This Policy shall apply to Duquesne University College of Osteopathic Medicine (COM) students.

Responsibility:

class attendance, tuition and fees, refunds, student promotion, retention, student rights and responsibilities, and the filing of grievances and appeals. Each student is responsible for knowledge of the standards contained and/or referenced in this

Standing

Standing is defined as a student's academic performance within their respective block or term. In order for students to remain in good academic standing, they must not have any failed course failures or rotations.

Promotion

Students are evaluated for promotion and graduation based on established osteopathic core competencies required at the medical student level. The competencies include communication, clinical judgment and critical thinking, clinical skills in patient care, osteopathic philosophy and medical knowledge, and professionalism and ethics. These competencies are tested through examinations and skills-based testing throughout the four-year curriculum. Grades are reported on the students' transcripts at the end of each block and at the end of each year. Students may request an unofficial transcript of their progress at any time, free of charge.

The policy requires that all students receiving federal financial assistance are required to maintain satisfactory academic progress. Satisfactory academic progress within the COM is defined as passing all courses at the end of each term, and completing all requirements of the program within the assigned time for the four-year curriculum (e.g., completing all required coursework and graduation within 6 years from the date of matriculation into the COM). Student progress is monitored regularly by the Office of Medical Education or Clinical Affairs as applicable and formally

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Incomplete: an incomplete is the grade given when there are extenuating circumstances that prevent the student from completing all course requirements. An incomplete grade can only be assigned with permission from the appropriate Associate Dean. Incomplete grades must be resolved prior to the first day of the next semester or the Incomplete grade automatically becomes a failing grade.

GPA and Class Rank: To

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To

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- a. The COM and University maintain an environment to promote and support wellness. Some of the key resources available to students, faculty, and staff are outlined in the COM's Wellness, Mental Health, and Fatigue Mitigation Policy.
- b. The COM employs personnel who will assist students to improve their study skills, test-taking skills, goal-setting, time management, and stress management. Such personnel will also work individually with students who have specific academic concerns or difficulties, to help the student obtain and maintain successful strategies to ensure success in the curriculum.
- c. Students will be assigned an academic advisor for additional academic support and guidance, and the COM will maintain an open-door policy for students to seek guidance from trusted faculty members and administrators.
- d. The COM Office of Student Affairs

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Policy. All COM students are further expected to uphold the American Osteopathic Association's Code of Ethics, the COM's Policy entitled "Student Professionalism and Conduct,"

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- a. For complaints related to FERPA, COM students have the option to file a complaint with the U.S. Department of Education. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office